



PUBLIC ACCOMMODATIONS DISCRIMINATION CHARGE QUESTIONNAIRE

BROWARD COUNTY CIVIL RIGHTS DIVISION

115 S. ANDREWS AVENUE, ROOM A600
FORT LAUDERDALE, FLORIDA 33301
TELEPHONE: (954) 357-7800 FAX: (954) 357-7817 TDD (954) 357-6181
HTTP://WWW.BROWARD.ORG/CIVILRIGHTS/WELCOME.HTM

IMPORTANT NOTICE TO POTENTIAL CHARGING PARTY: Completion of this form is necessary in order for the Civil Rights Division (Division) to determine if you have sufficient legal grounds to initiate the filing of a charge of public accommodations discrimination.

Completion and submission of this questionnaire does not constitute the filing of a charge of discrimination.

Upon receipt of this completed questionnaire, we will determine if you have stated sufficient factual allegations to proceed further. If the facts are not sufficient, we will either contact you for further information or notify you of our determination that the facts are not sufficient. If the facts are sufficient, a charge will be prepared for you to sign, notarize and return to the Division for filing and investigation. You must return the signed and notarized charge document so that it is received by the Division within 365 days of the date of the most recent act of alleged discrimination.

When completing this form, please print legibly or use a typewriter. Please do not write on the back of the page. Use additional sheets if necessary.

1. PERSONAL INFORMATION:

Last Name: First Name: MI:

Street/Mailing Address: Apt./Unit #

City: County: State: Zip:

Phone Numbers: Home: ( ) Work: ( )

Cell: ( ) Email Address:

Date of Birth: Sex: Male Female

National Origin/Ethnicity: Do you have a disability? Yes No

How did you hear of our office?

PROVIDE THE NAME OF A PERSON WE CAN CONTACT IF WE ARE UNABLE TO REACH YOU:

Name: Relationship:

Address: City: State: Zip:

Home: ( ) Other: ( )

2. INFORMATION ABOUT YOUR DISCRIMINATION CLAIM:

What is the name of the Public Accommodations provider that you believe discriminated against you?

Name:

Address: County:

City: State: Zip: Telephone:





**INFORMATION ABOUT YOUR DISABILITY:** IF YOU ARE CLAIMING DISCRIMINATION BASED ON DISABILITY, PLEASE ANSWER THE FOLLOWING QUESTIONS:

**12. DO YOU (OR THE PERSON YOU ARE ASSISTING) HAVE A PHYSICAL OR MENTAL IMPAIRMENT?** Yes  No

**13. WHAT IS THE NAME OF YOUR DISABILITY? HOW DOES YOUR DISABILITY AFFECT OR LIMIT YOUR DAILY LIFE OR WORK ACTIVITIES?** (Example: lifting, sleeping normally, breathing normally, pulling, walking, climbing, caring for oneself, working, seeing, hearing, speaking, performing manual tasks, other, etc.)

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**14. IS YOUR DISABILITY PERMANENT?** Yes  No  If no, how long is your disability expected to persist?

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**15. DO YOU BELIEVE THAT THE PUBLIC ACCOMMODATIONS PROVIDER KNOWS ABOUT YOUR DISABILITY?** Yes  No

**16. DID YOU REQUEST AN ACCOMODATION BECAUSE OF YOUR DISABILITY?** Yes  No

If you answered yes, when did you make the request? Was it written or verbal? To whom did you make the request? What was the public accommodations provider's response to your request for an accommodation?

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A. I have been advised by a representative of the Broward County Civil Rights Division (Division) that completion of this questionnaire is necessary in order for the Division to determine if I have sufficient legal grounds to initiate the filing of a charge of public accommodations discrimination. I understand that completion and submission of this questionnaire does not constitute the filing of a charge of public accommodations discrimination and that upon receipt and review of this completed questionnaire, the Division will determine if I have stated sufficient factual allegations to proceed with the actual filing of a charge of public accommodations discrimination.

B. I understand that to be timely filed, a charge of public accommodations discrimination must be signed and received by the Division within 365 days of the date of the most recent act of alleged discrimination.

Under penalty of perjury, I declare that I have read the entire contents of this questionnaire and that my answers and statements contained herein are true and correct.

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date Signed: \_\_\_\_\_